



Employment Application

Swell Willey's

4 Broadway Salisbury, MA 01952

SwellWilleys.com

info@swellwilleys.com

978.465.5541

General Information

Please handwrite neatly or type. Email to info@swellwilleys.com or drop off at Swell Willeys.

Attn: Heather Silvia

Name _____ Date of Application ____/____/____

Current Address

_____ Phone (____) _____

(Street City State Zip)

Email: _____ Do you check email regularly? Yes No

Permanent Address (if different from current)

_____ Phone (____) _____

(Street City State Zip)

Social Security Number _____ - _____ - _____

Are you at least 18 years old? Yes No Date of birth: ____/____/____

Are you eligible to work in the U.S.? Yes No

Have you ever applied before? Yes No

Have you ever been convicted of a felony? Yes No

Have you ever been arrested? Yes No Yes, please briefly describe: _____

Are you able to lift 40 pounds and move it 40 feet? Yes No

Can you reach and answer the phone by the third ring from any place in the store? Yes No

Are you able to use a step stool or ladder to reach high shelving and/or write on menu boards? Yes No

Military Experience: Branch of U.S. Service _____ Date entered ____/____/____

Highest rank attained _____ Date discharged ____/____/____

Do you have U.S. Armed Forces Reserve obligations? Yes No

List any special training received: _____

About the job for which you are applying

Full Time OR Part Time
Seasonal OR Year Round

Position for which you are applying _____

Date Available to start working work _____

Last day you would potentially be available for the season? (if seasonal): _____

Are you able to work flexible hours? Yes No Minimum Salary Requirements _____

Education

Are you currently enrolled in school? Yes No

- High School _____ Last grade completed _____
(Name and location) Did you graduate? Yes No
- Technical School _____ Number of years completed _____
(Name and location) Did you graduate? Yes No
Area of study or training received _____
- College _____ Number of years completed _____
(Name and location) Did you graduate? Yes No
Area of study or training received _____
- Other Education _____ Number of years completed _____
(Name and location) Did you graduate? Yes No
Area of study or training received _____
- Your other awesome skills:

Employment Record

List most recent employment first. It's important to be thorough here.

Employer's Name _____ Start date ___/___/___ End Date ___/___/___

Address _____ Start pay _____ End pay _____

Phone Number (____) _____ Supervisor's Name _____

Your Job Title _____ Reason for leaving _____

Job Duties _____

May we contact this supervisor? Yes No

Employer's Name _____ Start date ___/___/___ End Date ___/___/___

Address _____ Start pay _____ End pay _____

Phone Number (____) _____ Supervisor's Name _____

Your Job Title _____ Reason for leaving _____

Job Duties _____

May we contact this supervisor? Yes No

Employer's Name _____ Start date ___/___/___ End Date ___/___/___

Address _____ Start pay _____ End pay _____

Phone Number (____) _____ Supervisor's Name _____

Your Job Title _____ Reason for leaving _____

Job Duties _____

May we contact this supervisor? Yes No

Employer's Name _____ Start date ___/___/___ End Date ___/___/___

Address _____ Start pay _____ End pay _____

Phone Number (____) _____ Supervisor's Name _____

Your Job Title _____ Reason for leaving _____

Job Duties _____

May we contact this supervisor? Yes No

References

Please provide three references, who know you in a professional environment and who are not listed above as supervisors.

1. Name _____ Phone (____) _____ Occupation/Position _____
Company _____ How long has reference known you? _____
Under what circumstances has the reference known you?

2. Name _____ Phone (____) _____ Occupation/Position _____
Company _____ How long has reference known you? _____
Under what circumstances has the reference known you?

3. Name _____ Phone (____) _____ Occupation/Position _____
Company _____ How long has reference known you? _____
Under what circumstances has the reference known you?

Additional Information

(please feel free to add additional sheets)

Have you ever been to Swell Willey's Scoops & Sweets (previously Willey's Handmade Candy Store)?
If so, what was your experience like?

Describe a situation where you had to utilize your mathematical/calculation abilities, such as handling cash:

Why would you like to work at Swell Willey's?

Why should we hire you?

Describe a specific situation where you provided excellent customer service and why was it effective? If this is your first job, describe a situation where you went above and beyond!

Do you love working with people?

If hired, how long do you plan to work? (do you leave for college/school/another job in the fall?)

If hired, would you be able to work in the spring/fall or just the summer?

What is your AVAILABILITY (hours): (if FULL availability, just say ANYTIME)

Monday:

Tuesday:

Wednesday:

thursday :

friday :

Saturday:

Sunday:

I hereby authorize Swell Willey's to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Swell Willey's to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Swell Willey's to hire me. (U.S. APPLICANTS ONLY: I understand and agree that my employment is at will, which means that it is for no specified period and may be terminated by me or Swell Willey's at any time without prior notice for any reason. MASSACHUSETTS APPLICANTS ONLY: It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

Signature _____ Date _____

Thank you kindly for applying to join the Swell Team, where teamwork, hard work and happiness take priority.

***ATTACH RESUME IF APPLICABLE